

UCSI University,
No.1, Jalan Menara Gading,
UCSI Heights,
56000 Kuala Lumpur

R. Mayuran
Human Capital Consultant,
ATCEN International Group,
D-5-12, Ritze Perdana Business Centre,
Jalan PJU 8/2, Damansara Perdana,
47820 Petaling Jaya, Selangor

Dear Mr R. Mayuran,

Thank you for notifying us of your complaint. We understand your disappointment and appreciate the inconvenience this must have caused your company problems that ensued.

We're sorry that our students had pulled out in the last minute for the internship with Atcen and we regret any inconvenience or frustration that has caused you. To ensure the similar case will not happen again in the future, we have notified the concern school of the issue to take the necessary action.

Your patronage is important to us, and we hope that you'll continue to give opportunities to our students to work with you.

Thank you again for bringing these matters to our attention.

Sincerely,

Betty Liew Siaw Fan
Executive, Co-Operative Education and Career Services