



Training Administration Made Easy

Automates your training and development processes enabling you to increase the span and scope of your training offerings without increasing administrative resources.

ATCEN TMS

streamlines the following:

- 1) Identifying and scheduling of training programmes
- 2) Registration of training participants
- 3) Reminders to training participants
- 4) Reporting and training evaluations for management use

ATCEN TMS helps you track training dollar ensuring your company gets the most out of these programmes.

Operational cost are also reduced through automated handling planning, administration, logistics and registration.

For Trainees/Users

Intuitive, user-friendly and customizable interface

- 1) Enables a smoother and quicker rollout
- 2) Reduces learning curve in using the system
- 3) Provides outlines of training courses for quick and easy reference

For Senior Management

Management reports to evaluate learning performance and training processes

- 1) Enables full tracking of training resources (e.g. training budgets, trainers and external training providers)
- 2) Provides detailed reporting of individual employee training history and learning performance
- 3) Full-colour reports that can be printed or exported as an Excel file

For HR Manager

Automate your training processes

- 1) Automate reminders via e-mail or SMS
- 2) Paperless requisition of training courses
- 3) Auto-generated trainee feedback analysis

Admin Module

- * Course Management
- * Training Scheduler
- * Training Registration
- * Trainee Feedback
- * Training Requisition Management
- * Trainer Management
- * Vendor Management



Reporting Modules

- * Training Analysis
- * Trainer Analysis
- * Employee Training History Analysis
- * Training Budget Analysis

Assessment Module

- * Quiz Management
- * Quiz Templates
- * Results Management

Variable Modules

- * Employee Management
- * Training Budget Management
- * Venue Management
- * Reminder Mode Management

Training Resources Mgmt Module

- * Training Room Booking
- * Training Equipment Mgmt
- * F&B Management

We've created 2 packages of **ATCEN TMS** for you to choose from. ATMS Office and Enterprise are comprehensive web-based Training Management Systems. As you expand, look to these versions to help your training and development activities grow more efficiently.

..... ATMS Office

- Suitable for mid-sized organization
- Internet Version
- 5 User Access

Bundle with:

- MSDE 2000 Database
- Crystal Report Standard Edition

Also includes:

- Transfer of existing Excel data

..... ATMS Enterprise

- Perfect for large organization
- Web-based Version
- 20 User Access
- Web access by authorized clients and trainers

Bundle with:

- Crystal Report Standard Edition

Also includes:

- 10-page website
- MS SQL Web Hosting
- 1st year fees for domain register web & e-mail hosting
- Transfer of existing Excel data